



City of Hollister Community Development Department

339 Fifth Street, Hollister CA
(831) 636-4360
planning@hollister.ca.gov

For Department Use Only
Date Received:

Application No.

CONDITIONAL USE PERMIT APPLICATION

Please fill out all of the following information attaching additional sheets if necessary. In addition to the information required in this Application, the following must be submitted:

- ☐ Application Fees
- ☐ Preliminary Title Report prepared within the last six months.
- ☐ Site Plan showing the location of the project/tenant space, all property lines, sidewalks, curbs, structures, buildings, accessory structures, parking spaces, fire lanes, fire hydrants, and trash enclosure(s).
- ☐ Existing and proposed floor plan showing the dimensions and labeled uses of all rooms and spaces.
- ☐ Statement of Operations (providing additional business information, security plan, or details if necessary).
- ☐ Photographs of the existing building (if no exterior changes are proposed).
- ☐ Parking Study (if in a shopping or multi-tenant center).

PROJECT LOCATION

Project Address	
Assessor Parcel Number	
Zoning District	
General Plan Designation	

PROJECT DESCRIPTION

Project Name	
Present Use(s)	

Is there an existing use permit on the property? ☐ Yes Permit Number: ☐ No

Brief Description of Proposed Use. Include additional details in the separately attached Statement of Operations to effectively describe the proposed use.

Days and Hours of Operation	
Total Number of Employees	
Max employees per shift	
Estimated Number of Customers per Day	

Please provide detailed information on how the use will not be detrimental to the health, safety and/or welfare of persons residing or working in the neighborhood:

ALCOHOL USES				
All uses involving the sale or serving of alcohol must complete this section. The Statement of Operations for these uses must also include a Security Plan, description of staff training plan, and business policies related to the sale and consumption of alcohol on the site, including but not limited to prevention of use by minors, overserved customers, etc.				
Types of Alcohol sold or consumed (check all that apply)		☐ Beer	☐ Wine	☐ Liquor/Spirits
Type of Alcohol Beverage Control (ABC) License Required				
Will food also be sold during alcohol sales?		☐ Yes	☐ No	
If yes please describe:		☐ Full Service/Commercial Kitchen ☐ Limited/Pre-Packaged Options ☐ Off-site Preparation/Catering ☐ Other: _____		
Is the Use Located in a High Crime Reporting District pursuant to the California Beverage Control Act?		☐ Yes ☐ No		
Is the Use in an area of Undue Concentration pursuant to the California Beverage Control Act?		☐ Yes ☐ No		
Identify how the Alcoholic Beverage Sales Are Related to and Compliment the Function of the Business:				
Will security guards be present during business hours? ☐ Yes, Number: _____ ☐ No				
APPLICANT INFORMATION				
Name				
Mailing Address				
City		State		ZIP
Email				Phone
PROPERTY OWNER INFORMATION				
Name				
Mailing Address				
City		State		ZIP
Email				Phone
CONTACT LIST				
<i>Please list the name(s) and email addresses for all plan preparers (architect, engineer, landscape architect etc.).</i>				
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Name		Phone Number		
Title		Email		
Primary Point of Contact (Select ONE)		☐ Applicant ☐ Property Owner ☐ Architect ☐ Engineer ☐ Other (must be listed above) _____		

APPLICANT DECLARATION

By signing below, the applicant hereby agrees to defend, indemnify, and hold harmless the City of Hollister, its Council, boards and commissions, officers, employees, volunteers, and agents from any claim, action, or proceeding against the City of Hollister, its Council, boards and commissions, officers, employees, volunteers, and agents, to attack, set aside, void or annul an approval of the application or related decision, including environmental documents, or to challenge a denial of the application or related decisions. The applicant's duty to defend, indemnify and hold harmless shall be subject to the City promptly notifying the applicant of said claim, action or proceeding and the City's cooperation in the applicant's defense of said claims, actions or proceedings. The City of Hollister shall have the right to appear and defend its interests in any action through the City Attorney or outside counsel. The applicant shall not be required to reimburse the City for attorney's fees incurred by the City Attorney or outside counsel if the City chooses to appeal and defend itself in litigation.

By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper by the City of Hollister.

By signing below, I hereby acknowledge that I will follow the requirements of my Conditional Use Permit, if approved, and will operate the business as discussed above and as conditioned. Prior to making any changes in the hours of operation, intensity, size, or other characteristics of the Use I will apply for a Conditional Use Permit Modification from the Planning Division.

Applicant Signature		Date	
----------------------------	--	-------------	--

PROPERTY OWNER DECLARATION

By signing below, I hereby certify under penalty of perjury, that I am the owner of record of the property described herein and that I consent to the action requested herein. All other owners, lenders or other affected parties on the title to the property have been notified of the filing of this application. Further, I hereby authorize City of Hollister employees and officers to enter upon the subject property, as necessary to inspect the premises and process this application.

In order to facilitate the public review process, the City requires that property owners agree to allow any plans or drawings submitted as part of the application to be copied for members of the public. Property owner(s) hereby agree to allow the City to copy the plans or drawings for the limited purpose of facilitating the public review process.

All property owners must sign. If additional signatures are necessary, please submit an additional sheet.

Property Owner Name			
Property Owner Signature		Date	
Property Owner Name			
Property Owner Signature		Date	
Property Owner Name			
Property Owner Signature		Date	